

**Ellerslie Community League Meeting Minutes**  
**October 13, 2016 – 6:30-8:30 Grace Point Church**

**Present:** Alicia, Jerry, Dan, Christine, Jenn, Amanda, Irfan, Barry

**Regrets:** Janna, Gemma, Nikos

**Guests:** Mirian Enow from EPL, Jody

<u>Item</u>	<u>Discussion</u>	<u>Action</u>
<b>Meeting Called to Order @ 1840</b>		
<b>Intro of Guests</b>	Alicia introduced Mirian Enow from Edmonton Public Library	
<b>Adoption of Agenda</b>	Additions/Changes: Add: First Aid Training under old business, Movie Nights, Sports Director	
	<u>Moved:</u> Jerry	<u>Second:</u> Barry
	<u>Passed:</u> Yes	
<b>Adoption of Previous Minutes</b>	Additions/Changes: Add Nikos to Regrets	
	<u>Moved:</u> Amanda	<u>Second:</u> Dan
	<u>Passed:</u> Yes	
<b>Standing Agenda Items</b>		
<b>Guests</b>	<ul style="list-style-type: none"> <li>• Mirian is a Community Librarian from the Millwoods Library – goes out and finds needs of the community. Programs available from newborn to senior. Problem is most people do not know resources available to the for free, and they are of no use if they are not accessed. EPL has 19 branches, all branches operate the same. Library cards are free and never expire. Can borrow physical and digital copies of books, movies, etc, as well as take courses. Guest speakers also attend and do presentations. On October 27 Papaschase Chief Calvin Bruneau is doing a presentation on the history of Millwoods.</li> <li>• Community is new, so there are not many resources available for community gathering. Mirian would like to speak to Dan to arrange something for programs within the church.</li> <li>• Mirian explained the various programs available for age groups.</li> <li>• Newspapers available from various</li> </ul>	

	<p>newspapers from across the world and magazines.</p> <ul style="list-style-type: none"> <li>• Alicia asked if available for AGM presentation, Mirian happily obliged. Offered 20-minute time block, and opportunity to sign up for EPL cards, and family story time.</li> <li>• Mirian will discuss with manager the possibility of having a drop in toddler class at the church between 9-11am.</li> <li>• EPL first library in Canada to have social workers available.</li> </ul>	
<p><b>CRC Update</b></p>	<ul style="list-style-type: none"> <li>• See Report below</li> <li>• Howard @ Abundant Communities inquired about our interest, will request his presence at AGM.</li> <li>• Needs Assessment and Master Plans – Charlesworth about 5yrs old, Crossing may be 10yrs old.</li> <li>• Target number for needs assessment is determined by league, city needs to know we have a large number represented. Strategic Planning also shows reasonable attempts at determining direction of league.</li> <li>• Recreation Network meeting – November 22 6-8pm. Light supper provided by city. Hopefully will pull out gaps in services provided to community. Communities – Ellerslie, Charlesworth, Knottwood, Millhurst, Summerside, Orchards &amp; Walker Lakes. Ideally 60 individuals will attend. Survey will be sent out. Dan inquired about progress made since last meetings, doesn't want meeting with no action plan. Jody looks to gather information on what we have, requests survey to be filled out for feedback.</li> <li>• Fall/Winter Greenshack – Maple Downs, Capilano, Burnewood, Tamarack, Hazeldean, etc.</li> <li>• Jody permanent in position, on Mat leave in April, Mel may take over position once Jody's mat leave begins.</li> </ul>	<p><b>Jody to ask EFCL for representative for elections at AGM, Jody unable to attend.</b></p> <p><b>Alicia to distribute survey to board once Jody sends.</b></p>
<p><b>Reports</b></p>	<p>Treasurer</p> <ul style="list-style-type: none"> <li>• 15/16 records with auditors, will be ready</li> </ul>	

	early November for our AGM. Cost roughly \$2500.	
<b>Old Business</b>		
<b>Charlesworth Park Sign</b>	<ul style="list-style-type: none"> <li>• Alicia will send in request, will have a write up and pictures for AGM for community to see.</li> <li>• Once project request in, sign location will be determined by city.</li> </ul>	<b>Alicia send in project request.</b>
<b>Community League Day</b>	<ul style="list-style-type: none"> <li>• Food – next year need to ensure food is not being taken, may need people to man stations and give out food, charge for food after first free meal (give coupons, stamp hands, need another coupon for another meal OR charge for second meal).</li> <li>• Garbage – message in newsletter about garbage everywhere.</li> <li>• Happy with movie turnout.</li> <li>• Christine upset about waste of popcorn, need system for popcorn distribution for next year to reduce waste.</li> <li>• No complaints about mess in auditorium. Staining, hopefully Gracepoint will purchase a carpet cleaner.</li> </ul>	
<b>Website</b>	<ul style="list-style-type: none"> <li>• Website updated, board members updated. Events are updated, changed to make process easier. AGM &amp; Movie Night are up.</li> <li>• Security – let Barry know if we have issues, alternative way to access webmail. Doesn't think certificate is essential for security.</li> <li>• MWPC has list of Ellerslie board members that is outdated, our responsibility to change. Alicia will check if we have login information.</li> <li>• Email Barry for updates to website.</li> <li>• Charlesworth Park project page on website not needed anymore, as well as Sports. Charlesworth Park Sign may need a page.</li> </ul>	<p><b>Alicia to look for username/password for MWPC login.</b></p> <p><b>Barry remove pages, add Charlesworth Park Sign page. Add Charlesworth Park Project to "Past Projects" Alicia to send information on Charlesworth Park Sign.</b></p> <p><b>Jenn add minutes to page.</b></p>
<b>First Aid Training</b>	<ul style="list-style-type: none"> <li>• Only do 1 day instead of 2 days, only Emergency training on November 5 8-4.</li> <li>• Christine interested, Jerry and Alicia unable</li> </ul>	

	to attend now.	
<b>New Business</b>		
<b>AGM</b>	<ul style="list-style-type: none"> <li>• Magnetic Sign ready to go for November 8-21.</li> <li>• Need to do mailout – Irfan to create mailout and send. AGM info – EPL presentation, Catered Dinner, Movie @ 6:30.) Include info on events on backside – Movie Nights, Valentine’s Dance (Feb 11 6-9), Hot Chocolate on Hill (Jan 28 1-3pm @ Charlesworth).</li> <li>• Food – contact Terry for catering, approx. 75 people.</li> <li>• <u>Positions for Election</u>  President  Social Director  Communications Director  Neighborhood Watch Director  Secretary  Sports Director  Fundraising Director</li> <li>• <u>Presentations</u>  EPL (20 Min)  Abundant Communities (20 Min)  Presentation on Sign, Skating Rink discussion, provide vision, areas of emphasis, etc.</li> <li>• Board Reports – Due October 27</li> </ul>	<b>Irfan – Mailouts</b>  <b>Jenn – Write speech for November</b>  <b>Jenn – Make Invoices</b>  <b>Barry - Call Out for babysitter volunteers.</b>
<b>Newsletter</b>	<ul style="list-style-type: none"> <li>• Has content together, needs to gauge if amount of content is appropriate.</li> <li>•</li> </ul>	
<b>EPS Crime Prevention Meeting</b>	<ul style="list-style-type: none"> <li>• Jerry attended MWPC last Thursday. EPS attended with two partners, one a community liason and the youth liason. Interested in setting up a crime workshop, wanted input from all community leagues. Irfan could attend meetings for crime prevention workshops – Shane from MWPC will send information at end of year.</li> </ul>	

<b>Movie nights</b>	<ul style="list-style-type: none"> <li>• Zootopia – Dan, Christine, Amanda (maybe), Jerry will help with clean up.</li> <li>• More drinks need to be bought.</li> <li>• November – Angry Birds</li> <li>• December – No Movie</li> <li>• January – Secret Life of Pets</li> <li>• February – Valentine’s Dance</li> </ul>	Christine to pick up drinks.
<b>Sports Director &amp; Fundraising Director</b>	<ul style="list-style-type: none"> <li>• Imy has stepped down as Sports Director on his own accord</li> <li>• Gemma has moved out of league boundaries, will be officially resigned as of AGM.</li> </ul>	
<b>Notes:</b>		
<ul style="list-style-type: none"> <li>•</li> </ul>		
<b>Adjournment @ 2035</b>		

**Next Meeting:** November 19, 2016 @ 1830  
Grace Point Church - AGM

Oct 2016 CRC Update for **Ellerslie Community League**

Submitted by: Jody Nelson: 780-496-5921 jody.nelson@edmonton.ca  
Community Recreation Coordinator, Neighbourhoods & Parks Southeast

**FOLLOW UP FROM LAST MEETING**

- Abundant Communities presentation - Is Ellerslie interested?

**GENERAL**

**1. The Park Bench e-NEWSLETTER:**

- Each month you will discover a variety of recreational programs and events, parks/green space initiatives, and social services available across the City of Edmonton, as well as news that is specific to your quadrant of the city (SW, SE, NW, and NE including downtown). To subscribe: [http://www.edmonton.ca/programs\\_services/for\\_communities/the-park-bench-eneewsletter.aspx](http://www.edmonton.ca/programs_services/for_communities/the-park-bench-eneewsletter.aspx)

**RECREATION PROGRAMS & EVENTS**

- 1. Fall Youth Leader Training:** October 22<sup>nd</sup>, 1:00 - 3:15 pm at Parkallen Community League (6510-111 St)
  - **Are you between the ages of 13-17 and are interested in leading recreation programming?!**
  - This free training session will go over how to plan and lead recreation activities for both drop-in and registered programs in your community. You can expect fun, interactive leadership training, helping you discover your inner leader and prepare you for volunteering with children.
  - [View poster for more info. and how to register](#)

**2. Free 2016 Ice Making Workshop:** Thursday Dec. 1st, 6-9 pm at Grandview Heights Community League, 12603-63 Avenue

- Receive hands on training and tips to help you with ice making & routine maintenance of your local outdoor rink. A light supper will be provided. This workshop is free but spaces are limited so be sure to register early. Priority will be given to those who are attending the workshop for the first time.
- [Workshop poster & registration info](#)

**3. Recreation Network Gathering**

- Scheduled for Nov 22. Location tba.

## PARKLAND

- Ellerslie sign project
- Ellerslie ice rink project

## OPPORTUNITIES, GRANTS & FUNDING

**1. Get to School the Active Way**

- October is [International Walk to School Month](#)! Read our tips and discover a toolbox of resources for keeping kids active and safe on their routes to school.
- [Get moving](#)

**2. "Tips of the Trade: Successful Grant Writing for Your Non-Profit"**

- The recording of the presentation is now [available online](#). Please share it with your networks, colleagues and friends or on social media via [Twitter](#), [Facebook](#) and [LinkedIn](#).
- **Additional Resources:**
  - Take another look at the [presentation slides](#)
  - Discover [in-person workshops](#) with Anne (*grant seeking, proposal writing, and learning logic models*)
  - Explore recommended [funder databases](#)
  - Take advantage of other [grant writing and training services](#) offered by Anne
  - More on resource development by Tamarack members and staff:
  - [5 Elements of Strategic Resource Development](#)
  - [3 Key Components of Effective Donor Communication](#)
  - [Creative Resource Development: Best practices for local initiatives](#)
  - [A 'Fundraising' Workbook](#)
  - [About Crowd Funding](#)
  - Re-live the webinar highlights: [Twitter](#)
  - [Storify](#)

**3. GIVINGTUESDAY RESOURCES**

- GivingTuesday is a national giving day that celebrates and encourages donations and volunteering activities that support charities and non-profit organizations. This year, GivingTuesday is November 29.
- Non-profits are encouraged to [sign up as a partner](#) and use GivingTuesday to increase donations, get more volunteers, and raise awareness. The GivingTuesday [toolkits](#) and [case studies](#) provide tips, best practices and resources to help you create a GivingTuesday campaign.